

Sir Patrick Geddes Memorial Trust – Annual General Meeting

Date: 22 January 2012

Time: 18:00 – 18:30

Location: Riddles Court, (Geddes Room), 332 Lawnmarket, Edinburgh, EH1 2PG.

Attendees

Stephen Hajducki, Charles Strang, David Cameron, Kenny Munro, Sofia Leonard, Ben Tindall (Chair), Mike Affolter (Treasurer) Simon Bonsall (Secretary)

Apologies – Tom Potter

Minutes

Discussion	Action
1 – Report from the Chair on Company Activities	
See accounts.	
Successful student awards, Glasgow, in conjunction with the Scottish Government's Scottish Awards for Quality in Planning.	
PG Bronze – support from CS	
RTPI Geddes lecture – Yan Gheil. Ben Tindall provided a welcoming address.	
2 – Consideration of the Annual Accounts	
Draft made available previously and signed copies available at the meeting. Prepared by Mike Affolter, inputs from Walter Stephen and Simon Bonsall.	
Income maintained at £2000. Expenditure has been reduced where possible. Changes in stock Income will adversely affect Trust income in 2013/14. Fundraising activities are necessary, this may require to become a specific role.	
Mike Affolter has provided service as the Trust's treasurer for 9 years. He will stand down from this office at the 2014 AGM. All present expressed thanks for service ably provided. A director requires to hold the Office of Treasurer in order to provide a financial overview as a minimum. Accounting services can be purchased at a cost. A Treasurer may be sourced from Accountants seeking a voluntary role.	Simon Bonsall to prepare a letter for accountancy firms for Chair to sign.
Ann Sheppard has provided the Trust with accounting services, notably during the transition to company status. All present expressed thanks for services ably provided. Directors wish a letter of thanks to be sent to Ann.	Simon Bonsall to prepare letter for Chair to sign
Lindsays – Currently acting as the Trust's registered office. Their services have been excellent and the support greatly welcomed. In this currently stable period in terms of the Trust's structure and legal	Mike Affolter to contact

standing, it was questioned if the Trust now needs to continue paying an annual fee. It will be explored what other options there may be to ensure that services can be accessed if required.	Lindsays
3 – Election and re-election of Directors	
Murdo Fraser and Sofia Leonard have resigned as directors. All present expressed their thanks for the support they have given to the Sofia to remain as a Fellow and reported that she has been part of the Trust since its inception.	
All directors resigned and were re-elected unopposed.	
4 - Appointment of Office Bearers	
Chair – Ben Tindall resigned as Chair. Steve Hajducki elected as Chair (Proposed by Ben Tindall supported by David Cameron) All present expressed thanks to Ben for his able service over a long period, noting his Fellowship commenced in 2001. It is agreed that Stephen Hajducki should be added to the list of those authorised to operate the accounts of the Trust.	Mike Affolter to update banking details
Secretary - Simon Bonsall	
Treasurer – Mike Affolter	Simon Bonsall to prepare a letter to send to accountancy firms.
Deputy Chair – No Director was appointed to this Office. The nature and scope of the role requires further discussion and agreement.	
Student Awards – This Office is vacant.	
5 - AOB	
None	

Sir Patrick Geddes Memorial Trust – General Forum Meeting

Date: 22 January 2012

Time: 18:30 – 21:00

Location: Riddles Court, (Geddes Room), 332 Lawnmarket, Edinburgh, EH1 2PG.

Attendees

Stephen Hajducki, Charles Strang, David Cameron, Kenny Munro, Sofia Leonard, Ben Tindall (Chair), Mike Affolter (Treasurer) Simon Bonsall (Secretary), Oonagh Richardson (SHBT), Lynn Wilson (Planning Aid for Scotland), Walter Stephen

Apologies – Tom Potter

Minutes

Discussion	Action
<p>Oonagh Richardson – Scottish Historic Buildings Trust (SHBT) Update The 2009 options appraisal for development of Riddles Court remains largely intact. The building will be put back into public use in 2013 with aim for year round occupancy by 2016, hopefully including school groups. Planning Aid for Scotland may be a key stakeholder.</p> <p>SHBT would welcome a PGMT representative to sit as a member on the Steering Group for Riddles Court</p> <p>SHBT would like to incorporate PGMT artefacts into Riddles Court and would welcome publicity PGMT could provide.</p> <p>Fundraising for the final £1 million for building works is required.</p> <p>The building phase is anticipated to last for 18 months. During that time, alternative accommodation will be provided at the Glasite Meeting House.</p>	<p>Simon Bonsall to arrange a meeting with Oonagh Richardson in February 2013.</p>
<p>David Cameron reported the death, in early January, of Bhailal Patel. Bhailal had worked for the City of Edinburgh Council Planning Department and had helped keep a link between the Trust and visitors from India. His daughter, Kalpina, will be in the UK in April and will hopefully make contact again with the Trust.</p>	
<p>Lynn Wilson – Planning Aid for Scotland Education Programmes Manager Introduced the Patrick Geddes Active Citizenship Award. Focuses on educating pupils on planning. There will be 3 tiers:</p>	<p>PGMT Directors happy to support the development of the award and will</p>

<p>Introduction; sharing learning; practical engagement in community. The awards have been designed for school pupils but can be awarded to groups or families as well, without age restriction.</p> <p>Planning Aid for Scotland want to involve PGMT in development of the award through membership on an Advisory committee, Advisory committee, seeking PGMT. The first meeting of the committee is 27 February.</p> <p>By Leaves we Live – Planning Aid for Scotland artist residency programme. This pairs an artist with a planner to explore relevant issues in the environment today. There are a number of key topics including Patrick Geddes. The programme will conclude with a roving exhibition and capturing of the learning.</p>	<p>provide representation at Advisory Committees.</p> <p>Lynne Wilson to provide details of the Advisory Committee meeting.</p>
<p>Changing Landscapes Conference – Perth</p> <p>It was felt by Kenny Munro that the profile of Geddes was overlooked at the event, surprising given the subject matter and the location of the conference.</p> <p>There are factors in this which could assist with the future activities of PGMT</p>	<p>Write to SG planning re Geddesian approach on national planning policy. – Possible CS</p>
<p>Future Plans</p> <p>Possible activities: Develop links with key organisations – Scottish Government Hutton Institute</p> <p>Charrette process – introduction of Geddisian thinking.</p> <p>Talks – Invite Andres Duanny to talk on Geddes and planning.</p> <p>2014 – 160th anniversary of Patrick Geddes birth. Could use as an anchor for activities.</p> <p>Possible actions with the Scottish Government - Approach to work up a 5 year business plan with funding Would like Geddes to feature more strongly in Government work</p>	<p>Ben Tyndall to facilitate, possibly in conjunction with the Royal town planning institute</p> <p>PGMT to write to Scottish Government on Scottish Planning Policy and National Planning Framework Review.</p>

	Simon Bonsall to invite Sandy Robinson and the Chief planner John McNairney, to a Forum meeting.
<p>Scots College</p> <p>Sabine Kraus is seeking new letters of support, either from PGMT or from Scottish Government.</p> <p>Letter from Alex Salmond to be considered. Would require translation into French and sent to culture minister of Montpellier.</p> <p>French Consul and PGMT wrote to the mayor of Montpellier last year. Consul was willing to work with PGMT.</p> <p>Ideally a use would be found for the building in order that it can be preserved.</p> <p>Sabine to advise who might be best to contact in local area on the project.</p> <p>Directors wondered if the Alliance France-Ecosse is still in existence.</p> <p>A networking evening to introduce the Scotts College properly to the Consulates and embassies plus members of the Scottish Parliament could be helpful in getting weight and understanding behind a preservation drive. Note Sabine is in Edinburgh in April.</p> <p>Need Sabine to advise on the planning process, timing of decisions etc. Who is the decision maker? Can a decision be called in to the French Government?</p>	<p>Kenny Munro to follow up on Scots College.</p> <p>Simon Bonsall to arrange a Forum meeting on Scots College</p> <p>Ben Tindall to provide Kenny Munro with a contact for the French Consul.</p>
<p>Memorial Bronze</p> <p>8 February conference</p>	Simon Bonsall to find out if anyone is attending the conference.
<p>Learning centre</p> <p>The consolidation of a centre for learning around the Storytelling centre and Sandeman House should provide an opportunity for Geddesian thinking to have a place.</p>	
<p>Fundraising</p> <p>Legacy money has been important for the Coburn Association. Note it would be useful to prepare a simple, short brochure about PGMT in general, including information on how to leave</p>	Take forward brochure idea.

a legacy donation.	
<p>Publications Very few sales. 'Women of the Patrick Geddes Circle' continues in preparation with contributions largely received. Launch possibilities – International women's Day March 2014 or David Cameron event in 2014 to commemorate the beginning of World War 1. Marketing possibilities: May 16th, Edinburgh lecture – 'Scotland, naturally' Walter Stephen lecture 'Patrick Geddes – Greening the urban environment'</p> <p>Seeking partial financial support from City Council around publication of the book.</p> <p>Could Planning Aid Scotland bulk buy and give copies to Schools?</p>	Ben Tindall to put book buying suggestion to PAS.
<p>Frank Mears Project – Perth – Museum and camera obscura noted. Perth and Kinross Council are looking to print material on Geddes and raise his profile.</p>	
<p>Website Thanks for work to date. Feeling that there could be further development, including simplification.</p>	Simon Bonsall to ask Tom Potter to provide Directors with a short note on his views on website development opportunities
<p>Camera Obscura Edinburgh Kenny Munro suggests a cabinet display of interpretation material and examples of publications. Note Andrew Johnson of Camera Obscura was very keen for an interactive approach to be taken. Need to develop some ideas in more detail before going back to Andrew Johnson.</p>	
Next meeting	To be confirmed by e-mail